



*Learn to Love, Love to Learn*

**Board of Governors'  
Annual Report  
2019 - 2020**

This year has been like no other. On the 23<sup>rd</sup> March 2020 the Department of Education, closed all schools. St. Mary's on the Hill did remain open to key worker and vulnerable children. This was a huge challenge to the staff, pupils and parents and one that we are not likely to forget for a very long time. The review of the year focuses mainly on the period from September 2019 to March 2020.

From the 23<sup>rd</sup> March 2020 to June 2020 the children were engaged in Remote Learning. This was a new initiative for staff, pupils and parents alike. Everyone took time to come to terms with it. Whilst this was very challenging for all involved, we learned and adapted and as we move forward the style of learning may become a feature of children's lives over this next few years. Remote learning will never replace face to face teaching, however we will endeavour to engage with it in as beneficial way as possible.

## **1. THE SCHOOL'S MISSION STATEMENT**

The philosophies, aims and objectives of the school, as defined by the Board of Governors, have been set out in the following short mission statement:

We, the governors and staff of St Mary's on the Hill Primary School, believe the school to be a vital part of the Catholic Community living in the Parish of St Mary's on the Hill. We aim to create a supportive inclusive Christian school community. A community in which all members are valued.

We believe that high quality teaching and learning are central to our motivation as a school. We believe that all children can learn and that all pupils have strengths. We encourage pupils to:

- develop their full potential spiritually, intellectually, socially, emotionally and physically;
- contribute positively to the world in which they are living;
- contribute to the economy and environment.

We are a Catholic school, committed to the Statement of Aims of Catholic Schools, and to the promotion of an ethos throughout the school which reflects the Christian teaching and values of the Church. We aim to help the children grow in awareness of the presence of God in themselves, in others and in the world around them.

Our school is not an isolated institution but it is part of the community, responsible to it and providing an important community service. We take this responsibility seriously and will seek the further involvement and interest of parents and others not only in the welfare of individual children but in the school as a whole. We work hard to build tangible links between the school, home, parish and wider community.

We seek to provide a caring service that recognises the human value of pupil, teacher and parent; that appreciates the need to help pupils manage their present lives as well as helping them prepare for the opportunities, responsibilities and experiences of adult life; one that treats teachers not just as employees but as valued associates and partners of parents.

We aim to provide a centre of educational excellence - one that is planned, developed to the highest professional standards, and constantly evaluated so as to maximise the benefit each pupil receives from his/her experiences at the school.

## **2. BOARD OF GOVERNORS**

The Board of Governors have overall responsibility for the effective management of the school. As well as nominees of the Trustees, the Education Authority and the Department of Education, its membership includes a Governor elected by the parents and a Governor elected by the teaching staff. The principal is also a member. This year we welcomed Kevin Denvir as a nomination of the Trustees.

A list of members is included in Appendix 1.

The Governors have particular responsibilities in relation to the curriculum, the appointment and dismissal of staff, admissions to the school, discipline, complaints, school funds and buildings.

An important function for the governors is to consider the needs of the school in terms of staff, buildings, and other resources and to advise the various other authorities if we believe these needs are not being met. An equally important function is to ensure that the resources available to the school are being effectively used.

## **3. THE CURRICULUM**

The enrolment figure for 2019/2020 was 382.

The curriculum is made up of all the opportunities for learning provided by the school - not just the formal lessons, but the climate of relationships, the style of behaviour and general quality of life evident within the school community. In a Catholic school such as ours, the teaching and expression of our Catholic values is an important element of the curriculum.

The curriculum is set out in six areas of learning:

- Language and Literacy
- Mathematics and Numeracy
- The Arts
- The World Around Us
- Personal Development and Mutual Understanding
- Physical Education.

It is infused with the cross-curricular skills of Communication, Using Mathematics and Using Information Communication Technology.

The curriculum promotes children's self-esteem by concentrating on activities and learning experiences which encourage confidence, curiosity and creativity. It encourages children to take an active responsibility for their own learning.

In St Mary's on the Hill, pupils are given opportunities to learn in a variety of ways and in different social groupings. Teachers employ a wide range of teaching methods to ensure the

children have opportunities for interactive, practical activities where children are encouraged to self-assess and plan for improvement.

Teachers plan together each week to ensure pupils' learning intentions are agreed whilst ensuring that their own individual class needs are catered for. They ensure that work is planned, reviewed and evaluated every eight weeks. Teachers include assessment methods for each 8 weekly planners. These assessments provide teachers with information on how each pupil is progressing and also identify areas which may require additional help.

#### **4. CURRICULUM PLANNING AND STAFF DEVELOPMENT**

Curriculum Development and In-Service Training were ongoing throughout most of the year. The principal and the Senior Leadership Team met with all teachers to provide guidance on setting targets for Years 3-7, based on the results from GL tests. This assisted the teachers in identifying strengths and areas of concern for pupils, classes and in the school as a whole. Although the school had to close on the 23<sup>rd</sup> of March, the staff had worked tirelessly in supporting the development of curricular work to have the maximum impact on the children in their care.

The focus again on the School Development Plan (SDP) in 2019/20 was on Literacy and Numeracy, in addition to continued development of ICT. Along with this, we reviewed the World Around Us themes.

##### **Literacy**

The Literacy Coordinator continued to develop a Literacy cluster group with a range of primary and post-primary schools in the area;

- Hazelwood Integrated Primary
- Hazelwood Integrated College
- Edmund Rice College
- St James' Primary School
- St Therese of Lisieux
- Cliftonville Integrated Primary School

The staff and pupils reinforced the use of VIPERS and the coordinator has worked to continue to develop standards in reading through the use of non-narrative texts.

##### **Solás Back on Track Programme**

Dr. Colette Gray volunteered to work with a small group of children, one day a week, to boost their confidence in Reading. She has been an invaluable source of support for the children.

##### **Numeracy**

A parent workshop for Parents of P3 – P5 children took place in October. The workshop focused on problem-solving strategies, mental maths and emphasised the importance of resilience. The Numeracy Cluster group is still going strong and the school continues to develop its links with the local primary and post-primary schools by meeting up to create resources and share good practice.

P3 - P7 classes received new problem-solving resources from the Collins Busy Ant series and they were trailed this year.

Mrs Thompson has joined the Maths Ideas Group in CEA, which is responsible for producing problem-solving resources to be used in primary schools throughout Northern Ireland. The school has also taken part in Maths' Week Ireland.

## **ICT**

P6 Digital leaders had been established and internet safety day took place in February.

Also this year, more so than any other, ICT was utilised to its greatest extent in St. Mary's on the Hill. As a result of the lock down the staff used Seesaw and Google classroom to continue with remote learning for the children.

Staff have engaged in a range of training to support remote and blended learning. Staff engaged in a wide range of learning platforms to support remote learning such as Study Ladder and Accelerated Reader.

Board of Governor and staff meetings were held remotely.

## **Play and Activity Based Learning**

P1 and P2 piloted a new method of recording observations which will be reviewed in 2020/2021. The Seesaw App has continued to be utilised by Year 1 to Year 4 parents and the staff. Mrs. McIntyre has continued to lead the local cluster group and they have met on several occasions.

Since the review of our themes, in the curricular area of the World Around Us, this has had an impact on Play Based Learning. Staff are reviewing the current planners and have made amendments in line with the new themes.

Mrs Ross also took part in the Northern Ireland Forest Schools Association (NIFSA) and successfully completed training in this area.

## **Special Educational and Additional Needs**

### **Autism Week**

Autism is a lifelong disability which affects the social and communication centre of the brain. Autism affects the way an individual relates to people, situations and the immediate environment. Many individuals with Autism have difficulty processing everyday sensory information like sight, smells, touch, tastes and sounds.

The two main areas of difficulty which all people with autism share are:

- (i) Social Communication and reciprocal Social Interactions;
- (ii) Restricted, Repetitive and Inflexible Patterns of Behaviour (including sensory processing differences)

As Autism is a spectrum condition, it will affect people in different ways depending on the individual. It is important to understand how each individual is impacted in these areas, to enable us to support them in an individualised way that works best for them.

The school took part in Super Hero week to help raise awareness of Autism in school and at home and Autism NI presented an assembly.

### **The World Around Us (WAU)**

The staff reviewed the school's World Around Us topics with a view to developing a whole school thematic approach in WAU. This approach included a comprehensive coverage of all the contributory elements of WAU. Staff also identified connected learning through the Arts and PDMU.

### **P.E.**

Staff took part in training for the GAA 5 Star Centre Learning Resource programme.

### **Anti-Bullying and the Pastoral Care Policy**

Work has been completed on the Anti bullying questionnaire as recognised by the ETI. However, the Department of Education has stalled the introduction and the Addressing Bullying in Schools act 2016.

A review of our Pastoral Care Policy is underway and is supported by the Education Authority.

### **Positive Behaviour Policy**

Following on from the extensive work completed in 2018/19 on the Anti-Bullying policy, a review of the Positive Behaviour policy began in May 2019. Mrs. Niblock consulted with the Education Authority and together, they planned a way forward for the policy review. In August 2019 an audit was completed on our current policy. Mrs. Niblock attended training which focused on the development of the key elements of the policy. All teachers developed their Class Plans for Learning. The aim was to create an environment that enabled everyone to learn and achieve. Once agreed, it will be fully implemented by both staff and pupils ensure that a climate conducive to learning is created in every classroom.

In conjunction with the work undertaken on the Positive Behaviour policy, a review of Playground activities was also undertaken. The school is developing an Action Plan focusing on aspects that can be implemented to create a Positive Playground. The Action Plan was discussed with pupils. There were regular meetings with Mr. O'Brien and Mrs. McIntyre on

the implementation and progress. The School Council also had their voice heard in regard to specific games and equipment they would like to see being brought into the playground. The overall aim of the initiative was to ensure that Break and Lunchtimes were given more structure to ensure that pupils could enjoy the time they have away from the class, where all members of the school community are treated with respect.

### **The Arts**

The Music Programme is continued to thrive with 65 pupils taking part. The tutors are very supportive and encouraging to the pupils. The school choir has performed at a number of venues over the Christmas period and they took part, this year again, in the Peace Proms.

### **Religious Education**

Training for the new Grow in Love Programme has been delivered to the all teaching staff. A number of Mass hymns have been changed for this year. The children were engaged in assemblies and pupil of the month celebrations. The Carol Service and the Year 1 Prayer Service were a great success. Staff took part in ‘Partners in Mission – Outreach in Action’ INSET Day presented by Joan McCombe from the Down and Connor Catholic Support Service.

The Sacrament of Confirmation took place on Monday 9th March 2020 and The Service of Light and Commitment was held January 2020 during Catholic School’s Week.

### **Training:**

In-school training was provided to support teachers in the delivery of the curriculum. Aspects covered included:

- Child Protection
- Grow in Love Training
- Literacy & Numeracy Workshops
- Assessment Manager SIMS
- Use of Data /Data Analysis
- Early Years Training
- C2k Internet Safety Training
- Numeracy CPD Project
- A number of staff have continued training through the KS2 and KS3 projects
- Principal Cluster Groups
- VP Cluster Group Meetings
- Anaphylaxis Awareness Training
- Epilepsy Awareness Training
- Accelerated Reader
- Bar Modelling /Problem Solving
- Play Based Learning
- The Addressing Bullying in Schools Act (Northern Ireland) 2016
- Seesaw training
- Google Classroom training

The staff both teaching and non-teaching engaged in a wide range of remote training courses during the lock down period.

## **Other**

A list of staff for 2019/20 is included in Appendix 2.

## **5. ASSESSMENT AND REPORTING**

Teachers continue to keep up-to-date pieces of pupils' work as evidence of each child's achievements in the main curricular areas. At the end of the school year, a file containing information about pupils' progress is transferred to the child's new teacher.

In Term 1, parents/carers of pupils in Years 2 to 7 were formally invited to discuss their children's progress with the teacher. Annual reports, outlining each child's progress and achievements, were sent to parents/carers in the Summer Term.

The GL Tests in English and Mathematics were administered to all pupils in Year 7 in November. In addition, the Cognitive Abilities Test (CAT) 4 was also conducted with Year 6 pupils in October. Further standardised testing for the pupils which usually takes place in May was unable to be completed.

The Year 7 Records of Achievement, that record both academic and non-academic achievements throughout the children's' years of primary schooling, were awarded to them following their remote Leavers' Mass in June.

## **6. RELIGIOUS ACTIVITIES**

The school considers itself very much part of the local community. During the year we have continued to work closely with the parish in preparing our children for the sacraments of Penance, First Communion and Confirmation. We continue to assist Mallusk Primary school in preparing their pupils for the sacraments also.

Father Aidan Kerr, our school Chaplain, was a regular visitor to the school during the year, providing support for both pupils and staff. A small number of our children assist in serving at Mass, and Year 4 to 7 pupils regularly attend Mass in the church, on a rota basis.

Sacraments of Reconciliation and First Holy Communion did not take place; however, it is hoped that these will happen in the school year 2020/21.

Masses and ceremonies were held to celebrate the following:

- Opening School Mass (September)
- Prayer Service to welcome Year 1 children (November)
- Carol Service in December
- Enrolment Ceremony for Year 3 children (March)
- Confessions for Year 4 -7 children in December
- Year Seven children were Confirmed, together with the other parish schools in St Bernard's Church in March

- Ceremonies of Service of Light and Commitment for Year 7
- Remote Mass celebrating the End of Year for Year 7 pupils and families.

Fr Pat said 11 o'clock Sunday Mass especially for the First Communion Classes, he produced a booklet to accompany and each week had its theme and lesson.

Throughout the year, and as part of preparation for receiving their First Holy Communion, Year 4 children took part in the Parish-based programme "Do This in Memory".

All pupils took part in and presented Assemblies.

The School Choir took part in a number of the Masses and Ceremonies throughout the year.

During Catholic Schools Week we had a designated day as Grandparents' Day. A large number of grandparents attended the morning which was hosted by Year 2 children.

The staff attended 'Catholic Leadership' training, which was presented by Joan McCombe – Down and Connor Catholic Schools Service.

## **7. ADDITIONAL ACTIVITIES**

Year 4 to Year 7 pupils took part in a Mindfulness programme with the aim of helping children manage anxiety in their lives.

The Year 2 concert, The Sleepy Shepherd, was an outstanding success and thoroughly enjoyed by all.

Year 7 pupils took part in the Antrim and Newtownabbey Road Safety Competition and won. A special thank you goes to Mr Carter for organising this.

Pupils from all year groups participated in European Day of Languages. Pupils dressed in traditional costumes, tasted food from various countries, sang songs and were involved in researching European countries.

All pupils participated in Anti-Bullying week, with many pupils being involved in Personal Development & Mutual Understanding (PDMU) activities and using online resources to explore this area.

The school book fair, which gave pupils the option of purchasing books throughout the year. Along with this, the children had the option of purchasing books from the Scholastic book club on a monthly basis.

The school had various themed dinner days, such as the Hallowe'en dinner, Christmas dinner and a Valentine's dinner. The school cook, Mrs Butler, also worked with the classes, baking and cooking pizza as part of the children's curricular work. She also helped the Year 1 teachers prepare a Hot Chocolate morning.

World Book Day continued and the children engaged in activities such as dressing up, book swaps, reading buddies and storytelling.

The School Council continued to thrive under the leadership of Mrs Dempsey. The Mayor of Antrim and Newtownabbey presented the children with their badge of office in November.

Digital Leaders continued this year and commitment and support to the classes and teachers had a huge impact in the deliverance of the ICT programme.

*“The digital leaders team, comprised of pupils drawn from Year 6 and Year 7, provided me with amazing insights into how they understand their role in supporting younger pupils and their teachers. They are exceptionally mature, committed and insightful about how digital technologies can help them learn and showed remarkable wisdom in their comments to me. More importantly, however, they understand the importance of being part of a team of learners and how to support those less advanced in the digital journey than themselves.”*

*Dr Victor McNair of Digital Schools*

## 8. EXTRA- CURRICULAR ACTIVITIES

Pupils in all year groups were given the opportunity to enhance the work carried out in the classroom by visiting a variety of places of interest.

Risk assessments were carried out and completed to ensure the safe delivery of the programmes which included:

### Educational Trips/Community Links:2019 /2020

Year Group	Trip Detail: when and where	Visitor Detail: who and why
P1	<ul style="list-style-type: none"> <li>• Waterfront Studio</li> <li>• Streamvale Farm</li> <li>• Crawfordsburn Beach trip-seaside topic</li> </ul>	<ul style="list-style-type: none"> <li>• Parent with Baby</li> <li>• Winter Stories by Mrs McVeigh</li> </ul>
P2	<ul style="list-style-type: none"> <li>• Glengormley Fire station</li> <li>• Mr Hullabaloo</li> <li>• Frankie and Bennies pizza making</li> <li>• Carrickfergus Castle</li> </ul>	<ul style="list-style-type: none"> <li>• Visit from Dentist for ‘People Who Help Us’ topic (Mr and Mrs Cassidy)</li> <li>• Visit from PSNI</li> <li>• Visit from Paramedic in the community</li> </ul>
P3	<ul style="list-style-type: none"> <li>• Carrickfergus Castle</li> <li>• Beauty and the Beast</li> </ul>	<ul style="list-style-type: none"> <li>• McMillan Estate Agents: explained the process of buying Houses.</li> <li>• Party Animals NI (visited during mini - beast topic with a range of mini - beasts and animals)</li> </ul>

P4	<ul style="list-style-type: none"> <li>• Guided tour Carnmoney Library</li> <li>• INTO trip to Glengormley Cinema</li> <li>• Cinemagic trip to Grand Opera House</li> <li>• Beauty and the Beast Pantomime Waterfront</li> </ul>	<ul style="list-style-type: none"> <li>• World War Two workshop in assembly hall</li> <li>• October Firefighters safety talk</li> <li>• Hurling coaching</li> <li>• Stormont visitor to inform us on school council elections</li> </ul>
P5	<ul style="list-style-type: none"> <li>• Titanic Belfast (was booked but didn't happen.)</li> </ul>	<ul style="list-style-type: none"> <li>• Mindfulness Lessons</li> <li>• Fire safety Talk</li> </ul>
P6	<ul style="list-style-type: none"> <li>• Library Visit</li> <li>• Bank of Ireland Visit</li> <li>• Singing in Tesco</li> <li>• Peace Proms Workshop @Queens</li> <li>• Attendance at the Peace Proms</li> </ul>	<ul style="list-style-type: none"> <li>• Stormont Education Officers Visit to the school</li> <li>• PSNI Stranger Danger talk</li> <li>• Firework Safety Assembly</li> <li>• Mossley Mill Young Enterprise Workshop</li> <li>• P6 Viking workshop</li> <li>• Mayor Assembly</li> <li>• Internet Safety Talk in school</li> <li>• Dairy Council Visit to school</li> </ul>
P7	<ul style="list-style-type: none"> <li>• Hospice Carol Singing</li> <li>• Tesco Carol Singing</li> <li>• Ashwood Nursing Home Carol Singing</li> <li>• Dunanney/Glebe Nursing Homes Carol Singing</li> <li>• Glenabbey Nursing Home</li> <li>• Queen's Peace Proms Workshop</li> <li>• Trinity College Visit</li> <li>• Visit to The Mac (Under The Hawthorn Tree) and tour of Belfast City Hall</li> <li>• SSE Arena Peace Proms</li> </ul>	

A wide range of After Schools Provision was offered, which included:

- Gaelic Football
- French Tuition
- Play Sport NI

- Arts and Crafts
- Guitar Lessons
- Judo
- Hurling
- Waiting Class 2-3pm supervision.

The school Gaelic Team reached the final of the Cumann na mBunscol Gaelic Tournament.

## **9. PARENTAL INVOLVEMENT**

Links and communication with parents and carers continued in 2019/2020. We take pride in our strong links with parents and carers and offer the opportunity for them to meet with teachers.

These included:

- Meetings with parents and carers in August/September for Year 1 pupils
- Curriculum talks in the Autumn term
- Meetings with Year 2 to Year 7 parents and carers in Term 1
- Transfer Interviews in February
- All parents and carers received a written report in June.

Up until March, parents attended meetings and services linked to Sacramental preparation. Parents and carers were also invited to a class assembly. A special assembly was organised for the pupils who were elected to the school council and this was attended by the parents and carers of those children and the Mayor of Antrim and Newtownabbey.

The Open Morning in December catered for both the primary school and pre-school playgroup and was very well attended.

The Year 2 Christmas Concert was performed in December. The Year 1 Prayer Service was a delight. Great efforts were made by both pupils and teachers and the prayer service were thoroughly enjoyed by all.

Year 5 led the annual Carol Service in the Church.

There were also opportunities for parents and carers to further develop their own skills and knowledge with a number of parents attending the following courses:

- Internet Safety Awareness,
- Workshops for Year 1 parents and carers on Phonological Awareness and Blending,
- Engagement session to complete registration for P1
- Years 3, 4, 5 Problem Solving and Mental Maths evening.

St Mary's on the Hill Parent-Teacher Association (PTA) organised various fundraising and social events during the year including discos for pupils and a Bounceathon. We are greatly indebted to the PTA for the time and energy they devote to raising much needed funds for the

school but also for helping to further enhance the family atmosphere within St Mary's on the Hill through their fundraising efforts.

The Monthly Events Newsletter has continued, celebrating the achievements of the pupils in the school and keeping parents/carers up to date with important dates and events. Further details of the events for the year can be accessed through the links below: <https://stmarysonthehill.co.uk/for-parents/publications/>

The school newsletter 'SMOTHtalk' was published in October and December and was distributed to all families and promoted through the Church. It included items written by the pupils and photos of events and activities in which pupils were involved.

Our school website, <https://stmarysonthehill.co.uk/> provides parents and carers with detailed information on the life of the school, celebrates pupil achievements and provides information on how parents/carers can support their child's education. Within the Pupil Links, our students have access to various websites and documents in order to assist their learning. General school notes are now emailed distributed to the eldest child in families and are posted on the school website.

## **10. COMMUNITY LINKS**

We are proud of our local and extended community links. We enjoy good relationships with the other parish primary and post-primary schools.

A number of post-primary schools visited the school providing the Year 7 pupils with information about their school.

Up until March 2020 we accommodated work experience pupils from local post-primary schools.

The school supports the charitable work of the St Vincent de Paul Society each Christmas. Twenty-seven hampers were made up, using gifts donated by parents and carers, and these were presented to the Society for distribution.

## **11. PHYSICAL ENVIRONMENT**

The Board of Governors is committed to continuing the process of further upgrading the school's environment and ensuring the Education Authority and Department of Education fulfil their responsibilities with regard to the upkeep of the school buildings in the current academic year.

- The replacement mobiles Year 4 and Year 5 is still ongoing. A new Modular Build to replace the mobiles is due to start in February 2021.
- A programme to update the security cameras and secure entry to the main school has been completed.
- A Minor Works Application for a lobby area at the front of the school has been successful and this work started in May 2020 and is due to complete in October 2020.

- The Education Authority have agreed to a completely upgrade of the school roof. This project began in May 2020 and is due to complete in December 2020.

## 12. FINANCE

The Board of Governors has overall responsibility for the allocation of the budget, but on a day-to-day basis this responsibility is exercised by the Principal. The budget is calculated by the Education Authority using a formula which applies to all schools in its area. The main elements in the formula are the number of pupils, the number of pupils entitled to free school meals and factors related to the size and design of the school buildings which affect running costs.

Total Budget Allocated:	£1,097,349
Expenditure:	
Staff Costs:	£1,040,995
Non-staff Costs:	£ 116,330
Income:	£ -37,697
Total Expenditure:	£1,119,628
Balance c/fwd. @ March 2020	£ -22,279

The Board of Governors would like to thank parents and carers for responding so generously to the various fundraising activities during the year.

## 13. CONCLUSION

Dear Parents and Carers,

This has been a year none of us has ever experienced before and as we pray for a vaccine, we also pray that we never have to face this type of challenge ever again. However, one lesson we should all learn from it is the need to care for each other; family and friends are more valuable than we ever realised.

In the midst of this, our young people have been commendable, learning to hand sanitise and keep a distance better than some adults. They have continued to laugh and enjoy life, it confirmed my faith in the resilience of our children and how they cope with change much better than adults.

The staff of St Mary's on the Hill PS have risen to the challenge with great professionalism, commitment and love; our school exhibits the epitome of the Catholic Ethos enshrined in our Mission Statement. Their preparation and delivery of the curriculum using blended learning showed great expertise. During the lockdown, I really enjoyed their motivational videos, they were more entertaining than the TV!

Thank you to all of you, children, parents and carers, staff and governors who have worked as a united community. Hopefully we will be stronger when we emerge from this, because we were equally vulnerable and impotent in the face of Covid-19.

Thank you to Mr. Conway for guiding us through this awful pandemic, for the many updates not only on educational issues, Department of Education Covid-19 Circulars, but also on the building works.

A year where more than ever we *learned to love and loved to learn*.

God bless and stay safe.

Should parents and carers require any further information about the school's Annual Report or wish to raise issues about its content, they should discuss this, in the first instance, with the Principal. If parents and carers wish to raise a matter at Board of Governor level, they should do so following the agreed procedures.

**Marion E Meyer**

Chairperson, Board of Governors

#### *Appendix 1*

#### MEMBERS OF THE BOARD OF GOVERNORS

##### Trustee Representatives

Mrs Meyer (Chairperson)  
Mr Wright (Vice-Chairperson)  
Mrs McComiskey  
Mr Denvir

##### Education Authority Representatives – N E Region

Mr McCann  
Mr Grehan

##### Department of Education Appointee

Mr Turner

##### Governor Elected by the Teachers

Mrs Niblock (Secretary)

Governor Elected by the Parents

Mr Feeney

Principal

Mr Conway

The full Board of Governors met 6 times during the period 1<sup>st</sup> September 2019 and 31<sup>st</sup> July 2020.

*Appendix 2*

**TEACHING STAFF**

<b>Class</b>	<b>Teacher 2018-2019</b>
YEAR 1A	Miss Taggart/ Mrs Mc Cluskey
YEAR 1B	Miss Johnston
YEAR 2A	Mrs McIntyre
YEAR 2B	Mrs Ross
YEAR 3A	Miss Murray
YEAR 3B	Mrs Magee
YEAR 4A	Mrs Keers
YEAR 4B	Mrs McConvey
YEAR 5A	Mrs Thompson
YEAR 5B	Mrs Dempsey
YEAR 6A	Mrs Nolan/ Ms Walsh
YEAR 6B	Mr O Brien
YEAR 7A	Mr McEvoy

YEAR 7B	Mrs Niblock
SEN Withdrawal Support Teacher	Mrs McCluskey

### NON TEACHING STAFF

<b>Name</b>	<b>Responsibility.</b>
Mrs Mason	Secretary
Mr Martin	Building Supervisor
Mrs Kennedy	FS Classroom Assistant
Mrs Turner	FS Classroom Assistant
Mrs McAllister	FS Classroom Assistant
Mrs Beggan	FS Classroom Assistant
Mrs O'Hagan	FS Classroom Assistant
Miss Smylie	SEN General Assistant
Mrs Thompson	SEN Classroom Assistant
Mrs McNally	SEN Classroom Assistant
Mrs Turner, Mrs Kennedy, Miss Smylie, Mrs Beggan, Mrs McAllister, Mrs McNally, Mrs O'Hanlon, Miss Kearney, Mr Carter, Mrs O'Hagan, Mrs Thompson, Mrs Tierney.	Lunchtime Supervisory Assistants
Mrs Butler	Head Cook
Mrs McKinstry Mrs Russell Mrs Hynes	Canteen Staff
Mrs O'Neill, Mrs Tierney and A N Other	Cleaning Staff
Mrs Thompson, Mrs McAllister, Miss Kearney	Breakfast Club
Mr Carter, Mrs Jones	Patrol Persons

*Appendix 3*

*Voluntary Fund (01.09.19-31.08.20)*

The school has a Voluntary Fund:

*Monies in:*

- Educational Visit to Carlingford
- Monies contributed to defray costs of other educational visits
- Course Fees
- PTA Fund Raising Activities
- Monies raised on behalf of various charities
- Sale of Book bags
- Book Fairs
- Sale of Photographs, DVDs
- Ballots at the Christmas and End of Year Show
- Swimming Tuition
- Late Class Fees
- Breakfast Club
- Donation by SVDP

*Monies out:*

- Educational Visit to Carlingford
- Educational Visits (Other)
- Monies Donated to Various Charities
- Purchase of Sundry Items for School
- Payment of Photographs

- Current Account Fees
- Book Fair Monies
- Valley Leisure Centre – Swimming Tuition
- Transfer of Monies to LMS Account
- Staff Payment (Late Class/ Breakfast Club)
- School Web Site
- School Money
- Annual Playground Equipment Report

CHARITIES SUPPORTED:

Autism NI	£2771.20
St Vincent de Paul Hamper Appeal	27 Hampers