



AFTERSCHOOL ACTIVITIES MEDICATION

Dear Parents/Carers,

As there are a number of afterschool activities taking place in different parts of the school at various times, we would like to store any medication for these children who are taking part, in a central area. To facilitate this, we would request that you supply the school with medication in a transparent plastic bag marked clearly with:

- Child's name
- Dose of medication and any instructions for administration
- Class teacher's name
- Class
- Name and day of the afterschool's activities that they attend
- Parents' names and contact numbers in case of emergency.

Please remember it is your responsibility to update all medicines.

Please note that this **is medication in addition** to that which the teachers store in their classrooms.

Thanks

Kind regards

N. Dougan

Miss N Dougan

Vice Principal